**Detailed Information for Starting a New Lodge**

Contact National (nationaloffice@osia.org) or a Grand Lodge to acquire an Application for Charter

Contact GL president if under a Grand Lodge

Use National Membership Commission as a resource for direction, assistance and helpful information

 Mark DeNunzio denunziodds@yahoo.com

 Dan Onofrio onofriod@att.net

Obtain a minimum of 25 charter member signatures on the Application for Charter

Submit the application to the national office or your Grand Lodge with your name choice for approval and assignment of a lodge number

Set meeting dates, locations, and times

Elect Officers

Apply for Non-Profit status with Secretary of State (National will help with this)

Apply for EIN w/IRS (Wait for direction from National)

Open a checking account

Purchase necessary items such as regalia, and purchase optional items such as pins, banner, etc.

Contact Grand Lodge for assistance with lodge installation of officers and initiation of new members

**Costs associated with a new lodge:**

Location/meeting space- rent or other cost

Charter cost $75

Regalia

 Gold $495

 Silver $385

Pins / Flags/Other complimentary items

Dues for new members and one-time initiation fees (your dues plus $15 / member fee)